

**Minutes of Committee Meeting**  
**Monday 8<sup>th</sup> April 2024 @ 7.30pm**

Present: Lee Simpson, John Murray, Fiona Murray, Bruce Stewart, Allan McRitchie, Bob Waiter, Bill Allan, George Forsyth, Doug Fraser, Liz Groat, Viv Humble, Cheryl North.

Apologies: Charlie Reid.

Review and acceptance of minutes from March 4<sup>th</sup> meeting.  
Approved by George Forsyth and seconded by Viv Humble

**Treasurer's Report**

|   | Balances           |                       |
|---|--------------------|-----------------------|
| General Account 30/03/24                      | £ 5,951.88         | as per bank statement |
| Bar account 30/03/2024                        | £ 20,860.48        | as per bank statement |
| Tran of £10,000 to general account in Jan/Feb |                    |                       |
|   | <b>£ 26,812.36</b> |                       |

| Forecast<br>30/04/2024 |                    |
|------------------------|--------------------|
| General                |                    |
| Account                | £ 1,666.37         |
| Bar Account            | £ 20,204.95        |
| <b>Total Bank</b>      |                    |
| <b>30/04/2024</b>      | <b>£ 21,871.32</b> |

**APRIL EXPENSES**

|  |                   |                         |
|--|-------------------|-------------------------|
| Aberdeenshire Council Gaming licence         | £ 20.00           |                         |
| Wilkie Ground Care Ltd                       | £ 510.00          |                         |
| Premier Coaches Deposit coach Auchterarder   | £ 190.00          |                         |
| Inverurie Garden Centre Greens equipment     | £ 99.00           |                         |
| Rood signs corrections fee                   | £ 54.00           |                         |
| Agrii lawn sand                              | £ 62.82           |                         |
| Agrii lawn sand                              | £ 20.94           |                         |
| JMURRAY Findel Education Junior bowls target | £ 151.55          |                         |
| Lee Simpson AKA Fees + bar books             | £ 143.57          |                         |
| EIS Waste management Bins collection         | £ 36.53           | estimate based on March |
| Positive Energy                              | £ 168.00          | estimate based on March |
| Kinex Water                                  | £ 55.00           | estimate based on March |
| Talk Talk Broadband                          | £ 40.00           | estimate based on March |
| British Gas                                  | £ 35.00           | estimate based on March |
| Bank Charges                                 | £ 10.00           | estimate based on March |
| Premier Coaches final payment                | £ 570.00          | due before 27/04/2024   |
| Club Insurance buildings                     | £ 1,280.22        | due before 24/04/2024   |
| Club insurance liability                     | £ 224.00          | due before 24/04/2024   |
| Club Insurance personal accident             | £ 166.88          | due before 24/04/2024   |
| Club Insurance legal expenses                | £ 48.00           | due before 24/04/2024   |
| Batleys order for opening day                | £ 655.53          | due April               |
| Junior Development funding ringfenced        | £ 400.00          | aprox to be allocated   |
|  | <b>£ 4,941.04</b> |                         |

Expenses highlighted in orange have been paid 05/04/2024

Expenses highlighted yellow/blue - expected/ committed for April

### Club Insurance:

Fiona explained the annual club insurance was due for payment before 24th April

Buildings / Green and contents - £1280.22 / Directors / Officers Liability - £224.00 / Personal Accident Insurance £166.88 /

Legal Expenses Insurance £48.00

Total Club Insurances for 2024 £ 1,719.10

Comparison to Club Insurance 2023 £1591.91 - it was agreed to continue with current quote. Fiona will arrange for payment.

### Bar Report

Bar cleaned, stock replenished for opening.

Need to service fridges.

Lights and fan in ladies toilets at bar need replacing. Get Dick Henderson.

Dick can also look at external lighting at waste glass and recycling bin area and external lights in cabin.

Pressure falling in boiler, need to get Graham Minty to look at.

Bar training completed for 3 and a further 3 still to be done.

### Greens Report

Still sand lying of surface of green but greenkeepers are not very concerned.

Green will be cut on Thursday and Sunday for ready for opening.

Quote of £450 to remove dead tree. Alan to get a second quotation.

Many thanks to all the helpers for getting the club ready for opening day.

### Match Report

#### Bennachie:

League matches start Wednesday 7 May. A Team away to Balgownie. B Team home to Oldmeldrum.

Will have a sheet up asking if wish to be considered for Teams.

Bob and Bill will oversee selection of B team

Need to ask Madge and Aileen if they are willing to do the teas as they did last years.

Knockouts and Cup are in July. Might have an issue re Champion of Champions as Linda not available for 2 rounds and Bruce is not available for one. Bruce will contact Mike re situation.

#### Bowls Scotland Nationals:

Not got dates yet. Usually Mid to late May. A lot of players involved.

#### A&K:

Trials on 28<sup>th</sup> April (Harlaw – 12.30) and 2<sup>nd</sup> May (Kintore).

Will put sheet up but have contacted people regarding interest. Names to be in by 21<sup>st</sup> April.

Harlaw hosts Angus on Saturday 18<sup>th</sup> May. Fiona confirmed Judy will oversee catering of evening meal and ladies to make sandwiches and John the soup.

3 Bowl triples League.

Starts on Friday 10<sup>th</sup> May. Match v Bervie. Team at Home. Team Away. No Teas. Sheet will go up.

A&K Singles – No entry form received yet. Open to first 32 players . Playoffs on Saturday 4<sup>th</sup> May. Finals on Sunday 5<sup>th</sup> at Pitmedden

Top 5 singles – start with away game to Laurencekirk. To be played by Sunday 2<sup>nd</sup> June.

Top 10 - Start with home game v Stonehaven to be played by 16<sup>th</sup> June. Teas to be provided.

#### Forbes Hendry:

Not received full draw sheet and dates. Prelim round though and have to play Kincardine o Neil by 19<sup>th</sup> May (we are away team). Home and Away rinks. Teas optional.

### Crowmalie:

Not received draw sheets. Play Balgownie (we are away team). Later in season.

### Bon Accord Mixed Triples League:

Starts 26<sup>th</sup> April. Then 30<sup>th</sup> April and 3<sup>rd</sup> May.

### Internal Competitions:

Will look to get internal competitions sorted asap after sheets returned etc. End of April

### Auchterarder Friendly – 27<sup>th</sup> April

Bus booked. 50 seater. Could look to reduce. Experience tells me people do like space but happy to investigate smaller bus.

At moment. I have 20 names. 16 bowlers. Auchterarder brought 4 rinks last year. Nice to get to 6 rinks. Big push at Opening day etc.

2 people not travelling on bus. Committee not to ask for any money from them.

Have passed John/Fiona the list I have just to compare etc. Fiona will know more about the ones who have paid.

Food to be provided by Auchterarder. Been asked for numbers. I said would be clearer after opening of green. Been a few changes at Club. New President. Previous President is moving from area.

Will have to remember trophy.

### Ladies Match Report

Committee approved giving the ladies the green on Saturday 1<sup>st</sup> June for knockout competitions from 10am till 5pm.

Cheryl had received paperwork from some of the associations, but still concerned that Harlaw will struggle for a ladies team for some matches. Craigie Ladies begins Tuesday 14<sup>th</sup> May. Need to get sheet up for those interested in playing. Viv raised the point that ladies did not know what the competitions were about and perhaps put ladies off signing up. Fiona agreed to support Cheryl as she had done the Match Secretary post a couple of years before and suggested Cheryl and Viv could meet up to discuss a way forward.

### Club Development Programme

#### Clubhouse Redesign

Working Party of Bruce Stewart, Bill Allan, George Forsyth, Fiona Murray and John Murray appointed.

Initial Goal thoughts include:

- Relocation of Locker Room to Cabin: Suitability, Disabled access, Storage and seating
- Possibility of false ceiling for storage
- Increase size of existing kitchen
- Increase size of existing main lounge
- Toilet requirements – reconfiguration

Identified Alan Stott or Bruce Douglas as possible people who can help with regulations.

As architect George Hadden had previously done drawings for the club, it was determined we should use him going forward.

### Maintenance and use of Log Cabin

Colour agreed for the cabin and will also use the same colour for the benches.

Bob agreed to organise the paint and would get volunteers together to do the prep and painting required.

Future use will now come under clubhouse redesign.

## **Junior Development and Funding**

Need to get volunteers to sign up for Introduction to Bowls course. Coaches will go through a 2 hour practical and a 2 hour online training sessions. The practical is being held Sunday 19<sup>th</sup> May at 2pm. If weather is bad then will be held at Garioch Indoor. PVG checks will be carried out. Fiona will see if funding can be obtained for training.

Juniors' bowls due to arrive any day now. Require doing some public relations about the project.

## **Sponsorship**

Ian Sinclair is keen to help. Scoreboards could be an option but awaiting a new design from Dukes Bowls which has now incorporated a sponsors board.

Jason Adie is keen on having a sponsors board displayed.

Calders Burial Services may also be keen. Need to get back to them.

Neil McKay wishes to have a sponsors board displayed.

GPH was keen to sponsor shirts if they were red and black (Locos colours). However, it was confirmed Specsavers will continue with sponsoring of shirts.

Received vouchers from Harbro as a raffle prize.

Turriff Agri would also put up a raffle prize at one of our events.

Look at inviting sponsors to the club eg sponsors day, at opening or closing days.

## **Events Calendar**

Events Calendar – The Committee reviewed the draft calendar that had been prepared. A few adjustments were made and entertainment was discussed for certain events.

### **Opening Day:**

Fees will be collected on Opening Day from 1.30pm. Bowls will be organised in a Hat format followed by refreshments and a raffle. Viv to manage the raffle. Fiona agreed to inform members about raffle via email and facebook. Suz, Fiona and John had agreed to do some homebakes. Fiona agreed to have copies of the Events Calendar available at Opening Day for distribution. Lee has organised gift for Doug Paterson.

### **CPR & AED Awareness:**

A session is being delivered on Monday 15<sup>th</sup> April at 2.30-4pm in the clubhouse by Lorna Donaldson of the Scottish Ambulance Service. There is presentation and then opportunity for practical CPR. Currently 10 members have signed up. Need to advertise on Opening Day. Can take up to 25 in the session.

### **Auchterarder Friendly Saturday 27<sup>th</sup>:**

Bruce Stewart explained he had 22 members/supporters signed up so far for this trip to Auchterarder to play our annual friendly. A 50 seater bus has been reserved but can be reduced if necessary. Fiona has paid 25% deposit for the bus to secure booking. It was agreed to post again on facebook and email members about this event to get numbers up. It was agreed to push at Opening Day.

### **Race Night:**

It was agreed to run a Race Night after the success of last year. John agreed to get it organised as it scheduled for 1<sup>st</sup> June.

### **Future Events:**

It was agreed to discuss other events at the May meeting It was agreed to add a 60's Night in November and Suz agreed to speak to Gary / Gerry to do the music.

## **Correspondence**

Fergus Muat forwarded an email he received from Aberdeenshire Licensing Board with new licensing legislation. John replied to Aberdeenshire updating with his contact detail and requesting a meeting to go through some points specific to members club.

## **AOCB**

It was discussed that the boxes of club files require attention. There are boxes with accounts and paperwork that will require shredding. There is also paperwork and trophies that may be of interest to the Garioch Heritage Centre. It was suggested that we ask George Simpson to review documents.

John to purchase new rink balloting discs and spray chalk.

New seal required for kitchen fridge/freezer.

## **Actions Required**

| <b>Relating To</b> | <b>Who</b>              | <b>What</b>  | <b>By When</b>           | <b>Status</b> |
|--------------------|-------------------------|--|--------------------------|---------------|
| General            | Fiona                   | Organise payment of insurance renewal  | April 30 <sup>th</sup>   | In Progress   |
| General            | John                    | Get Dick Henderson to check lights and fan in ladies toilets, fridge in bar, the lights at glass waste bins and external lights in cabin | May 30 <sup>th</sup>     | In Progress   |
| General            | John                    | Check pressure of boiler. Maybe need Graham Minty  |                          |               |
| General            | Alan                    | Get quote from nephew to cut down and dispose dead tree  |                          |               |
| General            | Suz                     | Oversee completion of Bar training   |                          |               |
| Match              | Bruce<br>Doug<br>Cheryl | Get teams selected for forthcoming season.<br>Get club draws done.   |                          |               |
| Match              | Bruce<br>Fiona          | Confirm booking of bus for Auchterarder and organise payment   | April 27 <sup>th</sup>   |               |
| Match              | Cheryl<br>Fiona<br>Viv  | Hold a welcome to Harlaw meeting for ladies  | April 20 <sup>th</sup>   |               |
| Dev Plan           | Working<br>Party        | Move forward with Clubhouse redesign   | October 30 <sup>th</sup> |               |
| Dev Plan           | Bob                     | Painting/varnish of Cabin  |                          | In Progress   |
| Dev Plan           | Bill/John               | Increase sponsorships deals  |                          | In Progress   |
| Dev Plan           | Fiona                   | Junior Development plan for 2024   |                          | In Progress   |
| Events             | All                     | Get Club ready for opening day   | April 14 <sup>th</sup>   |               |
| Events             | Fiona                   | Collection of fees   | April 30 <sup>th</sup>   |               |
| Events             | Fiona                   | Organise CPR and AED training  | April 15 <sup>th</sup>   | In Progress   |
| Events             | John                    | Organise Race Night  | June 1 <sup>st</sup>     |               |
| AOCB               | John                    | Review new licensing legislation and contact Lisa Godini at Aberdeenshire Council Licensing Board  | May 30 <sup>th</sup>     |               |
| AOCB               | Fiona                   | Review item in cabin and dispose anything no longer needed   | May 30 <sup>th</sup>     |               |
| AOCB               | John                    | Purchase disc balloting discs and spray chalk  | April 30 <sup>th</sup>   |               |
| AOCB               | John                    | Replace seal in kitchen fridge   | May 30 <sup>th</sup>     |               |

## **Next Meeting**

Tuesday 7<sup>th</sup> May at 7pm