

**Minutes of Committee Meeting**  
**Monday 10<sup>th</sup> June 2024 @ 7.00pm**

Present: Lee Simpson, John Murray, Fiona Murray, Bruce Stewart, Allan McRitchie, Bill Allan, Doug Fraser, Viv Humble, Cheryl North, Charlie Reid, George Forsyth, Liz Groat.

Apologies: Suz Pirie, Bob Waiter.

Review and acceptance of minutes from May 7<sup>th</sup> meeting.

Approved by Fiona Murray and seconded by Bruce Stewart

**Actions from Previous Meeting**

Relating To	Who	What	By When	Status
General	Bill	Get Dick Henderson to check lights and fan in ladies' toilets, the lights at glass waste bins and external lights in cabin	June 30 <sup>th</sup>	In Progress
Green	Bob	Organise cutting down dead tree		In Progress
Bar	Suz	Oversee completion of Bar training		In Progress
Match	Bruce Doug John Fiona	Organise Invitation Pairs	June 16 <sup>th</sup>	In Progress
Events	Fiona	Organise Counties Day	May 18 <sup>th</sup>	Closed
Events	Lee	Organise Bowls Scotland Ladies Day	June 1 <sup>st</sup>	Closed
Events	John	Organise Race Night	June 1 <sup>st</sup>	Closed
Events	Lee	Organise U25's Day	June 9 <sup>th</sup>	Closed
Events	Fiona	Organise Try Bowls for Adults	June 23 <sup>rd</sup>	In Progress
Events	Fiona Suz	Organise Coffee Morning	June 29 <sup>th</sup>	In Progress
Dev Plan	Working Party	Move forward with Clubhouse redesign	October 30 <sup>th</sup>	In Progress
Dev Plan	Bill/John	Increase sponsorships deals		In Progress
Dev Plan	Fiona	Junior Development plan for 2024		In Progress
AOCB	Lee	Finalise shirt options and produce ordering and procurement process	August 30 <sup>th</sup>	In Progress
AOCB	Bruce	Confirm Provost Taylor and Stevenson Trophy dates	June 30 <sup>th</sup>	In Progress
AOCB	John	Purchase Harlaw Bowling Club Stickers	April 30 <sup>th</sup>	In Progress
AOCB	John	Kitchen fridge signage	June 3 <sup>rd</sup>	Closed
AOCB	Fiona	Apply for funding from Aldi. See Pete Burr for quote to lay slabs.	May 19 <sup>th</sup>	Closed

**Treasurer's Report**

**For meeting on Monday 10<sup>th</sup> June 2024**

**Treasurer's Report as at 30<sup>th</sup> April 2024**

Bar Account                    £20,860.48

General Account            £ 7,359.45

---

**Total                            £28,219.93**

**Treasurer's Report as at 31<sup>st</sup> May 2024**

Bar Account                    Transferred to General

General Account            £27,479.68

---

**£27,479.68**

**£1238.3 raised from AHT event after expenses.**

**£1578.44 raised from race night after all expenses.**

## **Bar Report**

Bar training awaiting sign off.

Bar manned for all upcoming events.

## **Greens Report**

Normal maintenance program in full swing, scarifying, cutting and spraying.

We have received many compliments from bowlers from all around the region.

Tree will be cut down 22<sup>nd</sup> June.

## **Match Report**

### Benachie:

Mixed results for both A and B teams and they are both in mid table.

Benachie cup selections are being considered.

Gordon and Linda Harper play semi-final of mixed pairs at Pitmedden Monday 17<sup>th</sup> June.

### Bowls Scotland Nationals:

Fours are left in and play Ellon at Balgownie

Liam still in under 25's

### A&K:

Triples, no longer bottom.

Top 5 win against Laurencekirk. Next round is against Pitmedden at home Monday 17<sup>th</sup> June.

Top 10 lost to Stonehaven 3-5.

### Forbes Hendry:

Teams of 4 has won against Kincardine O'Neil and Belhelvie and now await Westhill or Aboyne.

### Bon Accord Mixed Triples:

Currently 1 win and 2 defeats

Next match at home v Kittybrewster.

### Crowmallie:

Play Balgownie (two teams home and away) on Tuesday July 2<sup>nd</sup>.

Internal competitions generally being played on time.

## **Ladies Match Report**

### Bowls Scotland Nationals:

Linda Harper has qualified for finals of senior ladies and Lucy Willox has qualified for under 25's and Ladies. Finals are played at Newhills on Saturday 15<sup>th</sup> June.

### Forbes Hendry:

Teams of 3 has won against Kemnay and now play Balgownie Thursday 27<sup>th</sup> June.

### Craigie Ladies:

3 matches played, lying 3<sup>rd</sup> with 12 points. Next match home to Kintore.

Craigie knockouts, Linda Harper still in singles. Awaiting dates to play pairs against Kintore and triples to play Balgownie.

Requested clarification when inclement weather causes a disruption to the Wednesday League. It was agreed that whoever is running the event that day will decide on what to do.

### **New T-shirt Design**

Lee Simpson shared the 5 designs that the working party had come up with. He asked the committee to review and feedback. Understanding of procurement process can only be done once we have selected the design and identified the supplier.

### **Club Development Programme**

#### **Clubhouse Redesign**

Working Party (Bruce Stewart, Fiona Murray, John Murray, George and Bill Allan) minutes May 29<sup>th</sup>  
Attendees: Bruce Stewart, George Forsyth, Bill Allan, Fiona Murray, John Murray

Apologies: Charlie Reid

Goals:

Suitability of relocating existing locker room to cabin ensuring disability access

Possibility to increase size of main lounge

Possibility to increase size of kitchen

Consider storage options

Consider provision of toilets

Bruce, Bill and George met with Alan Stott.

No need for planning permission but to be safe everything requires a building warrant.

All changes in clubhouse is possible but to extend hall towards kitchen would require structural changes as this is a supporting wall implying steel beams would need installing at considerable cost. With the need to employ a structural engineer.

Moving the kitchen into the current changes room is a possibility but plumbing, drainage, electric, gas, lighting and ventilation as all required.

Extending kitchen through to toilets is another option but includes provision for plumbing, drainage, gas, lighting and ventilation again. The toilets would be relocated in current locker room with possibility of relocating corridor noticeboards to an area within existing locker room which would remove bottleneck in corridor.

The cabin requires building warrant to install ramps. No issues to change doors and windows.

No planning issues to widen bar door.

Due to cost, amount of work and disruption, the Working Party agreed increasing the size of the kitchen was more viable than extending the hall.

Proposal

1. Go ahead with widening bar door. Bill to speak to Colin Tough and Dick Henderson. Dick will also carry out checking lights at waste, replacing fan and light bulbs in ladies' bar toilets.
2. Propose Stage 1 of project would involve the reconfiguration of the cabin to become the New Locker Room. Bruce to see Fergus regarding documents we have about the construction of the cabin. Need to look at new access and new windows. Require building warrant for ramp. Need to include storage issue at this stage also.
3. Working with George Hadden, Architect, get design for alterations
  - a. Stage 1 - Reconfiguration of the Cabin, door and windows.

- b. Stage 2 - Relocate toilets into current locker room.
  - c. Stage 3 - Extend kitchen into toilets and equip with proper industrial kitchen equipment.
4. Hold EGM to gain approval for proposal.

While moving forward with resizing the bar door it was discovered that brick work existed beneath the panelling and thus due to the high cost and disruption the widening of the door was stopped.

The working group was given approval to meet again and move forward with a proposal of redesigning the cabin and clubhouse.

Fiona applied for funding from Aldi but believes we have been unsuccessful in our application. Reading the T&C it says if you have not heard in 2 weeks of application then you must take it you have been unsuccessful, they do not have the resources to contact all applicants. They only award one amount of £2,500 in the whole of Highlands & Islands so it is very tough. The application was for a shed, lighting and foundations.

### **Junior Development and Funding**

- Congratulations to Raymond Warrender, John Murray, Fiona Murray, Allan McRitchie, Bruce Stewart and Steven Simpson who have completed their Intro to Bowls Coaching Course.
- The coaches hope to meet up in the next week to discuss the format for the Try Bowls event on 23<sup>rd</sup> June from 1pm to 4pm.
- The coaches will facilitate the event on the day. It would be good to have some additional committee members to welcome visitors on the day of the event, telling visitors about our club and provide refreshments.

### **Sponsorship**

- Still ongoing. Met with Ester Calder and she is moving forward with a sign.
- Still awaiting a sign for Neil McKay.
- Received the sign from Jason Adie Inverurie Pre-cast.
- Still awaiting cost information from Dukes Bowls about new scoreboards.

### **Events Calendar**

#### **A&K Match Feedback – 18<sup>th</sup> May**

Day went well but some negative feedback from A&K President from Mike Mennie

- Unhappy President not in attendance
- Unhappy lack of people in blazers and individuals from club
- Unhappy usually a good drinking day
- Unhappy did not provide tea / coffee for all supporters
- Unhappy no one to assist with scoring – G Humble from A&K assisted
- Expressed that the club may receive a letter

Positive Feedback Mick Mennie

- Food was good
- Green and Club beautifully presented
- Acting President did good job

HBC Feedback

- One of their officials quite rude to one of our lady caterers and came to light bar staff had abuse too

- Constant complaining
- Made no attempt to introduce acting official to the Angus president or officials

A big thank you to all helpers for supporting this event

- George Simpson – greens
- Bob Waiter - greens
- Ally Mackie – greens
- Kenny Adams - greens
- Bruce Stewart – match set up
- Fiona Murray – stand in president, catering and bar
- Nicola Beattie – bar
- Denise Christie– bar
- Cheryl North – catering and bar
- Sandra Gauld – bar
- Judy Stuart– catering
- Eileen Mitchell – catering
- Les Stuart – catering
- Carol Johnstone – catering and cleaning
- Liz Groat – catering
- Linda Waiter – catering
- John Murray – soup and match prep
- Allan McRitchie – score board

18 Volunteers in total

#### Bowls Scotland Ladies – Saturday June 1<sup>st</sup>:

- Food was required and provided, and we did not have a marker for the afternoon. John had to stay and do the marking.

#### Race Night – Saturday June 1<sup>st</sup>:

- Great night members and guests supported the event amazingly made an amazing £1578.44 for club funds. Huge thanks to all involved in running and contributing to this event.

#### Invitational Pairs – Sunday 16<sup>th</sup> June:

- John has had replies from everyone and full field playing. Helpers have been requested but still need more to help on the day. John making soup. Need help in kitchen to make sandwiches in morning. Judy Stuart has agreed to do the BBQ and Fiona has agreed to assist. John and Fiona to run the bar from 11am. Full itinerary is now available.

#### Try Bowls Event for Adults – Sunday 23<sup>rd</sup> June

- There has been several enquiries about when we are having another event like last year.
- The committee agreed Sunday 23<sup>rd</sup> June 1-4pm.
- This event will be facilitated by newly qualified Intro to Bowls Coaches

#### Coffee Morning – Saturday 29<sup>th</sup> June:

- Suz and Fiona met on Friday evening to plan this event. Still need to post on whatsapp group for helpers. Lorna Simpon has agreed to do the bottle stall and Sandra Allan has agreed to take money at the door. Judy has agreed to cover kitchen. Suz and Carol J have agreed to do the home baking stall. Lee and Bill to do the raffles. More volunteers required for the event – anybody available from the committee? Will require volunteers to work floor for tea/coffee butteries for day as well as someone to do the raffle, plant stall? Will also post on the Whatsapp group

### Whisky Nights – Saturday 13<sup>th</sup> July:

- Fiona met with Mike Stuart and Annette from the Inverurie Whisky Shop last week and confirmed details of the event. As agreed by the committee tickets will go on sale at £20 per person. This includes 4 whiskies and snack food at half time. Starting at 7pm for 7.30pm.

### Ladies Prosecco Day – Saturday 24<sup>th</sup> August

- Suz and Fiona met on Friday to start planning the event. We will meet up with Neill Mellis/Colleague to discuss format for this year. Tickets have been in high demand and like last year we have been only offering a maximum of 1 table of 6 per member, with full members receiving priority.
- Require tables from Garioch Indoor Bowling Club. Bill will request these.
- John will work on bar, require butlers and kitchen helpers.
- Proposal for raffle money to go to Friends of St Andrews School.

### Correspondence

None

### AOCB

- Bruce to speak to Gary MacDonald to organise a date for re-establishing the Provost Taylor and Stevenson Trophy matches. Now looking at Friday night August 30<sup>th</sup> before our Triples event and getting portable floodlights which was an offer from Ian Gauld.
- Request to get portable Harlaw Bowling Club Car Parking Signs made up. Bill to see Rood Signs or CP &Co
- Non mixed recycling rubbish continue to be placed in green bin. All rubbish must go into general waste red bins.
- Spectators can have tea and sandwiches if paid for and there is more than enough for bowlers.

### Actions Required

Relating To	Who	What	By When	Status
General	Bill	Get Dick Henderson to check lights and fan in ladies' toilets, the lights at glass waste bins and external lights in cabin	June 30th	
Green	Bob	Organise cutting down dead tree	June 30 <sup>th</sup>	
Bar	Suz	Oversee completion of Bar training	June 30 <sup>th</sup>	
Match	Bruce Doug John Fiona	Organise Invitation Pairs	June 16 <sup>th</sup>	
Events	Fiona	Organise Try Bowls for Adults	June 23 <sup>rd</sup>	
Events	Fiona/Suz	Organise Coffee Morning	June 29 <sup>th</sup>	
Events	Fiona	Organise Whisky Night	July 13 <sup>th</sup>	
Events	Suz/Fiona	Organise Ladies Day	August 24 <sup>th</sup>	
Dev Plan	Working Party	Move forward with Clubhouse redesign	October 30 <sup>th</sup>	
Dev Plan	Bill/John	Increase sponsorships deals		
Dev Plan	Fiona	Junior Development		
AOCB	Lee	Finalise shirt options and produce ordering and procurement process	August 30 <sup>th</sup>	
AOCB	Bruce	Confirm Provost Taylor and Stevenson Trophy dates	July 1 <sup>st</sup>	
AOCB	John	Purchase Harlaw Bowling Club Stickers	April 30 <sup>th</sup>	
AOCB	John	Kitchen fridge signage	June 3 <sup>rd</sup>	
AOCB	Bill	Request tables from Garioch Indoor Bowling for Ladies Day	July 31 <sup>st</sup>	
AOCB	Bill	Organise Car parking sign	July 31 <sup>st</sup>	
AOCB	Lee	Confirm portable floodlights for Provost Taylor/Stevenson & Triples weekend	July 31 <sup>st</sup>	

### Next Meeting

Monday 1<sup>st</sup> July at 7pm